

**BOARD OF COUNSELING  
CREDENTIALS COMMITTEE MEETING  
AUGUST 7, 2008**

**TIME & PLACE:** The Credentials Committee of the Board of Counseling convened at 11:30 a.m. on Thursday, May 8, 2008 12:08 p.m. at the Department of Health Professions, 9960 Mayland Drive, Board Room 2, Richmond, Virginia.

**PRESIDING:** Mary Lou Argow, Co-Chair

**BOARD MEMBERS PRESENT:** Mary Lou Argow  
Charles McAdams, Ed.D.  
John Penn Turner  
Vivian Sanchez Jones

**BOARD MEMBERS ABSENT:** Eric McCollum  
Natale Ward

**STAFF PRESENT:** Evelyn B. Brown, Executive Director  
Diana Pollick, Administrative Assistant

**APPROVAL OF MINUTES:** John Penn Turner moved to accept the minutes of the May 8, 2008 Credentials Committee meeting. The motion was seconded by Charles McAdams and passed unanimously.

**REVIEW OF APPLICATIONS:** Upon a motion made by John Penn Turner and duly seconded by Vivian Sanchez Jones, the Committee voted to convene in closed session pursuant to §2.2-3711(4) of the Code of Virginia for the purpose of reviewing applications for licensure. Additionally, he moved that Evelyn Brown and Diana Pollick attend the closed session because their presence in the closed session was deemed necessary and would aid the Committee in its deliberations.

RECONVENE:	Having certified that matters discussed in the preceding closed session met the requirements of §2.2-3711(4) of the Code, the Committee reconvened in open session.
DISCUSSION TOPICS:	<p><u>COUNSELING RELATED DEGREES:</u> Charles McAdams, Ed.D.</p> <p>Dr. McAdams reported that he had reviewed the information submitted by applicants identified at the May Credentials meeting, that being; a mission statement from the program of study, a faculty roster and syllabi. This information, in addition to applicants' transcripts, clearly defined whether the degrees in question met the requirements as set forth by Regulation 18VAC115-20-49. Discussion followed. It was determined that the language for request of the mission statement should read "from the academic course of study" rather than "educational program" due to the discovery that although some program mission statements meet the requirements of 18VAC115-20-49, the actual courses of study do not state that there is an "primary intent to prepare counselors to practice". Dr. McAdams then presented a draft guidance document he had prepared for clarification to applicants regarding the issue of a "counseling related degree". Discussion followed. John Penn Turner moved that the Committee accept the guidance document with noted changes to the language and to present the guidance document to the full Board for approval. Vivian Sanchez-Jones seconded the motion which passed unanimously.</p>
ADJOURN:	Dr. McAdams disseminated his recommendations for each application reviewed to determine whether or not they met the requirements set forth in 18VAC115-20-49 for Committee review. Discussion followed. John Penn Turner moved to have the Committee accept the findings of Dr. McAdams review. Dr. McAdams seconded the motion which carried unanimously.

---

Mary Lou Argow, Co-Chair

Evelyn B. Brown, Executive Director